



B.D.H.S. Athletic Hall of Fame

updated June 2016

Purpose of the Hall of Fame:

The Athletic Hall of Fame has been created to recognize and honor players, coaches, teams, and supporters who have made exemplary contributions to Bishop Donahue High School's athletic programs.

Eligibility:

Individual players must be graduates of Bishop Donahue and become eligible 20 years after their graduation. Teams are eligible twenty (20) years after the year for which they are being honored. There is no minimum wait time for coaches and supporters to become eligible for nomination.

Number / Type of Inductees:

Each year, a maximum of five (5) individuals may be inducted. Of the five selected, only one (1) may be a supporter. Additionally, one (1) team may be honored each year.

Hall of Fame Selection Committee:

Members of the Bishop Donahue Athletic Board will serve as the voting/selection committee. The Athletic Director will Chair this committee and the selection meeting.

Hall of Fame Nomination Process:

Any person or team meeting eligibility requirements may be nominated for the Hall of Fame. The nomination of individuals and teams is open to anyone who wishes to participate.

The request for nominations will be made by the Principal and will include information related to the purpose of the Hall of Fame, eligibility requirements, and format to be used for selection of candidates.

The nomination process will begin on July 1 annually and conclude on August 1. Information requested for all nominees include name and year of graduation (if applicable). Comments and supporting evidence are strongly encouraged and should be submitted as part of the nomination. The request for nominations will be made via the school website, Facebook, Twitter, and church bulletins. Nominations will be accepted via U.S. mail, email, the B.D. Facebook page or other electronic media. The Principal and Athletic Director will be responsible for collecting the nominations and preparing any documents required for the voting and selection processes. There will be no acknowledgement of receipt of any nomination and no communication to the public of those nominated.

*Nominations made via U.S. mail must be postmarked on or before August 1st. Nominations made electronically must be submitted by midnight of August 1st. Nominations received after the August 1 cutoff will not be recognized for the current Hall of Fame year.

Nominations will only be considered in the year they are submitted. If the nominee is not selected, they must be nominated again in the following years to be placed on the ballot. There is no limit to the number of times a person/team can be nominated.

Hall of Fame Selection Process:

The Hall of Fame selection meeting will be held annually prior to August 31. This will be a special meeting of the Athletic Board, not the regularly scheduled monthly meeting. The Athletic Director will chair the meeting and review the processes and procedures for the selection of Hall of Fame members.

The meeting process will be as follows:

- Introduction and Meeting Objectives
- Hall of Fame Purpose – Objectives - Eligibility

- Nomination Process / Results
- Overview of Selection Process
- Presentation of Nominees
- Preliminary Voting / Tabulation
- Selection of 10 Finalists
- Discussion of Finalists
- Final Voting / Tabulation
- Identification of Inductees
- Path Forward to Induction

Hall of Fame Selection Meeting Details:

Preliminary Voting / Tabulation...The Principal and Athletic Director will present a list of all nominees to each Athletic Board member attending the selection meeting. Each member will anonymously and confidentially vote for 5 finalists from the list of nominees (teams or individuals in no order of preference). Each member's submission will be collected and the results randomly read and tabulated in the presence of all Board members present. The 10 nominees with the highest number of votes will become finalists. If there is a tie for the 10th finalist position, all those tied will become finalists.

*If the number of nominations submitted is 10 or less, the preliminary voting process will be bypassed and all nominees will be considered finalists.

*Members of the B.D.H.S. Athletic Board may recuse themselves if they do not feel qualified to vote.

Final Voting / Tabulation.... Each member will vote for 5 of the 10 Finalists. A scale from 5 to 1 (first choice is worth 5 points, last choice is worth 1 point) will be used to vote for the Finalists. Balloting will again be anonymous and confidential. Each member's submission will be collected and the results randomly read and tabulated in the presence of all Board members present. The 5 individuals (living or deceased) with the highest point total will become the inductees if they have received 50% of the available points. Only 1 of the 5 individuals may be a "supporter". If more than one supporter is a top 5 scorer, only the highest scoring supporter will be inducted. If there is a tie for the 5th individual position, another vote will be used to break the tie between those two. If a team receives a score placing it in the top 5, it will be inducted along with the 5 highest scoring individuals, if it has received 50% of the available points. In all cases, the individual or team must receive 50% of the total points available to be elected.

*If there are 5 or less nominees, they will bypass preliminary voting as above. Inductees will then be only those who garner 50% of the available points

*Members of the B.D.H.S. Athletic Board may recuse themselves if they do not feel qualified to vote.

* If a members of the B.D. H.S. Athletic Board does not feel a candidate is viable, they should not put that nominee on their final ballot.

Hall of Fame Induction Process:

By September 15, the BDHS Principal will notify each inductee via mail of his/her selection. If a team is selected, the Principal will attempt to contact individual players and coaches. The newly elected members of the Hall of Fame will be announced each year at the Homecoming Football Game.

The Athletic Director will see that Hall of Fame plaques are installed annually by December 1. The Hall of Fame Induction ceremony will take place in January or February yearly. A Saturday night will be selected and the induction will be held at a B.D.H.S. boys basketball game. The Athletic Director will organize the event and serve as emcee for the formal induction which will take place at half time . During the induction, the honorees will be presented with a gift and photos will be taken. If a team is inducted, the head coach will receive the commemorative gift. A reception will be held following the game in the cafeteria for our inductees, their families, and other guests. Each inductee will receive 4 complimentary tickets to the reception. Tickets for anyone else wishing to attend the reception will be \$10.

Board members involved in the creation of this document include: Don Murray (A.D.), Jim Welsh, Jeff Cramer, Curt Mele, Tom Kochalka, Bob Kleeh, and Tom Wise (Principal).